

**Sioux North High School (SNHS) School Council Meeting Minutes September 17, 2018**

**In Attendance:** Wayne Mercer, Carmelia Agustin, Jennifer Linden, Andy Shardt & Krista Marshall

**Regrets:** Laura Lilly & Erin Otto

AGENDA ITEMS	DISCUSSION	RESPONSIBILITY
<b>Introductions and Welcome:</b>	<ul style="list-style-type: none"> <li>• Call to order at 7:15PM.</li> <li>• Welcome back to council members.</li> <li>• Dianne Martin has forwarded her resignation from School Council.</li> </ul>	N/A
<b>Review/Adopt Agenda:</b>	<ul style="list-style-type: none"> <li>• Motion to adopt the May 28, 2018 School Council Meeting Agenda by Wayne Mercer with the suggested changes under <i>Other</i>;</li> <li>a. Meeting Schedule</li> <li>b. Invitation of Guests</li> <li>• Seconded by Jennifer Linden.</li> </ul>	N/A
<b>Review of Previous Minutes:</b>	<ul style="list-style-type: none"> <li>• Review &amp; motion to adopt the May 28, 2018 School Council Meeting Minutes: Jenn Linden.</li> <li>• Seconded by Andy Shardt.</li> </ul>	N/A
<b>Sioux North High School (SNHS) updates:</b>	<ul style="list-style-type: none"> <li>• KPDSB Trustees/Administration, CKDR, Q104 &amp; the Sioux Lookout Bulletin had a tour of SNHS on September 11<sup>th</sup>.</li> <li>• Contractors are preparing for curbing, asphalt, etc. The masonry work has been completed. Some electrical work still being completed.</li> <li>• SNHS gym will have 4 volleyball courts &amp; 3 basketball courts.</li> <li>• Student Square is located just outside the gym and will be a gathering place (can accommodate 30-40 students) to interact/hang out.</li> <li>• The contractor has guaranteed handing over the keys to SNHS on October 31<sup>st</sup>. KPDSB will take possession of the new building in early November.</li> <li>• KPDSB has purchased \$600 000 of new furniture for the new building.</li> <li>• A new wheel alignment machine and a 4ft Plasma Cutter have been purchased for the Transportation Program. The school is hoping to also purchase a C &amp; C cutter (like a plasma cutter but used for cutting</li> </ul>	<p>Wayne &amp; Andy to arrange school tours when possible.</p> <p>Andy to explore the possibility of using Twitter/Face Book to 'tweet/follow' the morning announcements in addition to the announcements being read over the PA system.</p>

**Sioux North High School (SNHS) School Council Meeting Minutes September 17, 2018**

**In Attendance:** Wayne Mercer, Carmelia Agustin, Jennifer Linden, Andy Shardt & Krista Marshall

**Regrets:** Laura Lilly & Erin Otto

	<p>wood).</p> <ul style="list-style-type: none"> <li>• 2 3D Printers, \$5000 of Cosmetology supplies, and \$5000 on Culinary Arts supplies have also been purchased.</li> <li>• Wayne/Andy are hoping to arrange tours of the new building prior to classes commencing to the following groups; (a) staff/students; (b) School Council; and (c) Northern partners.</li> <li>• Wayne &amp; Andy explained there are three potential transition times for relocating to the new building; (a) Christmas break; (b) January Exam Session; and/or (c) March Break. The official mover over date will be decided after receiving the keys and KPDSB staff ensuring all systems are operational/all kinks has been worked out.</li> <li>• Currently, there are approximately 530 students enrolled at SNHS (old QEDHS site).</li> <li>• There will be a Student Council election in the near future. An elected Student Council member will also sit on School Council to ensure student voice at this table.</li> <li>• There is a new draft website for SNHS in development.</li> <li>• Wayne is using Twitter – trying to explore the use of social media to better engage caregivers.</li> <li>• Krista suggested the use of Twitter/Face Book to share the morning announcements – Beaver Brae High School currently uses these platforms (this could help better inform caregivers regarding current events, i.e., tryouts, career fairs, etc.). Andy will explore this possibility further and provide updates to School Council.</li> </ul>	
<p><b>Draft Procedure for Field Trips:</b></p>	<ul style="list-style-type: none"> <li>• Andy distributed a copy of Policy 400/401 <i>School-Student Activities Outside the Classroom</i> for review. This policy is currently being amended to ensure policy is in place specific to international trips (i.e., procedures for trip approval, ensuring trip options are provided, ensuring risks of international travel are considered/outlined,</li> </ul>	<p>Andy Shardt to provide a full copy of Policy 400/401 <i>School-Student Activities Outside the Classroom</i> to School Council once</p>

**Sioux North High School (SNHS) School Council Meeting Minutes September 17, 2018**

**In Attendance:** Wayne Mercer, Carmelia Agustin, Jennifer Linden, Andy Shardt & Krista Marshall

**Regrets:** Laura Lilly & Erin Otto

	<p>involvement of School Council and the Superintendent of Education in reviewing identified risks/approval of international trips.</p> <ul style="list-style-type: none"> <li>• Amendment of this policy will also include changes to travel for sport activities (local, overnight, out of town, etc.) to ensure expectations regarding student conduct/school procedures are clear.</li> <li>• It is expected that the amended policy will be approved by the Board/Trustees the week of September 24<sup>th</sup>.</li> <li>• Andy will provide full copies of the approved policy to School Council once available.</li> </ul>	<p>approved by the Board/Trustees.</p>
<p><b>Parent/Caregiver/Student Handbook:</b></p>	<ul style="list-style-type: none"> <li>• Wayne thanked Council members for their feedback and suggestions regarding the handbook.</li> <li>• Course codes/course descriptions will be included in the handbook in future.</li> <li>• Clarification and agreement to amend the section specific to sports fees to make ‘anticipated costs’ (above the cost of sports fees) more clear.</li> <li>• Clarification and agreement to amend the Late Start Day Calendar in the Handbook (as it’s currently incorrect).</li> <li>• Krista to edit the <i>Community Contacts</i> section of the Handbook and forward to Wayne/Andy for distribution/review by School Council.</li> <li>• Wayne confirmed the Handbook will be a working document to be edited throughout the school year as appropriate.</li> <li>• Council members to review the Handbook and provide any feedback/suggested changes to Wayne/Andy.</li> <li>• It was suggested that the Handbook be ‘pinned’ on Face Book (in addition to being available via the school website) for easy access by students and caregivers. Wayne indicated that typically, paper copies of the Hand Book don’t make it home (as staff clean them out of lockers in June), so it will be important to utilize other platforms (i.e.,</li> </ul>	<p>Krista to edit the <i>Community Contacts</i> section of the Handbook and email to Wayne/Andy.</p> <p>All Council members to email feedback/any suggested changes/additions specific to the Handbook to Wayne/Andy.</p> <p>Wayne/Andy to edit a finalized copy of the Handbook and explore other electronic platforms (i.e., Face Book) to post the Handbook for easy access.</p> <p>Wayne to invite Sheena Valley to a future School Council Meeting to review</p>

**Sioux North High School (SNHS) School Council Meeting Minutes September 17, 2018**

**In Attendance:** Wayne Mercer, Carmelia Agustin, Jennifer Linden, Andy Shardt & Krista Marshall

**Regrets:** Laura Lilly & Erin Otto

	<p>Face Book) for accessing this document when needed.</p> <ul style="list-style-type: none"> <li>Wayne to invite Sheena Valley, KPDSB Communications Assistant and Website Administrator to meet with Administration, Department Heads and School Council to look at the new website/promotional materials and provide feedback.</li> </ul>	<p>the school website and other promotional materials.</p>
<p><b>Resources/Information:</b></p>	<ul style="list-style-type: none"> <li>Carm confirmed having emailed Search Institute’s Mary Shrader, Manager, Strategic Partnerships requesting additional information regarding the <i>Keep Youth Connected Program</i>.</li> <li>Ms. Schrader confirmed the Search Institute could bring the training to Ontario and would require a minimum of 20 organizations to participate in the training (the intent would be to have 2 facilitators trained from each participating organization).</li> <li>It was agreed that additional information regarding the <i>Keep Youth Connected Program</i> was needed to determine if this particular training addresses School Council’s goals specific to caregiver/student engagement to help inform next steps (i.e., submission of training proposal, community organization recruitment, etc.).</li> <li>Carm to email Ms. Schrader for additional information and update council at the next meeting.</li> </ul>	<p>Carm to email Mary Shrader for additional information regarding the <i>Keep Youth Connected Program</i>.</p>
<p><b>Other:</b></p>	<ul style="list-style-type: none"> <li>Discussion regarding caregiver recruitment for participation on School Council – current school council members to be present in the school lobby at upcoming parent/teacher interviews (<b>Thursday October 11<sup>th</sup> from 4-6:30PM</b>) to promote council involvement/provide information about council/meeting dates, etc.</li> <li>Krista Marshall to email Pamela Hardy, Windigo Interim Operation Manager to invite her to participate on council as a representative of one of the Northern Tribal/Education Authorities.</li> <li>Discussion regarding the School Council meeting schedule – it was agreed to trial holding meetings over the lunch hour from 12:00-</li> </ul>	<p>Available council members to attend parent/teacher interviews to promote school council involvement. Council members to email Carm to confirm their availability to assist in developing a schedule to ensure council members can also attend their student’s parent/teacher interviews.</p>

**Sioux North High School (SNHS) School Council Meeting Minutes September 17, 2018**

**In Attendance:** Wayne Mercer, Carmelia Agustin, Jennifer Linden, Andy Shardt & Krista Marshall

**Regrets:** Laura Lilly & Erin Otto

	<p>1:00PM at SNHS VC Room 24 and to schedule monthly meetings for the time being (on Mondays). The next meeting dates are as follows;</p> <ul style="list-style-type: none"> <li>a) Monday October 15<sup>th</sup> 12:00-1:00PM (lunch to be provided by KPDSB – Andy to email Council Members for their lunch order prior to the 15<sup>th</sup>)</li> <li>b) Monday November 12<sup>th</sup> 12:00-1:00PM</li> <li>c) Monday December 10<sup>th</sup> 12:00-1:00PM</li> </ul> <ul style="list-style-type: none"> <li>• Discussion regarding advertising upcoming School Council meetings on Face Book and Twitter.</li> <li>• Discussion regarding extending invitations to various support personnel within the school to better inform council members regarding available supports/staff roles within the high school (i.e., Larae Harbour, KPDSB Co-Mental Health Lead, Jessica Crawford, Mental Health and Addictions Nurse (MHAN), North West Local Health Integration Network (LHIN), Athena Cospito, FIREFLY In-School Counsellor, Kaitlyn Roen, Sexual Health Nurse, Northwestern Health Unit (NWHU). Carm to invite Larae Harbour to the October 15<sup>th</sup> School Council Meeting. Given meetings going forward are scheduled for 1 hour, council will look at inviting 1 guest per meeting.</li> </ul>	<p>Andy to email council members for their lunch order prior to October 15<sup>th</sup>. Andy/Wayne to post School Council meeting notices on Face Book and Twitter in advance of council meetings.</p> <p>Carm to invite Larae Harbour (<a href="mailto:larae.harbour@kpdsb.on.ca">larae.harbour@kpdsb.on.ca</a>) to the October 15<sup>th</sup> School Council meeting.</p> <p>Krista to email Pamela Hardy to invite her to sit on School Council.</p>
<b>Next Meeting Date:</b>	<ul style="list-style-type: none"> <li>• Monday October 15, 2018 at 12:00PM SNHS VC Room 24.</li> </ul>	All Council members
<b>Adjournment:</b>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 9:15PM.</li> </ul>	